

# Killamarsh Infant and Nursery School

## Charging Policy

### 1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

### 2 Voluntary contributions

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- musical events.

### 3 Music tuition

3.1 All children study music as part of the normal school curriculum. We do not charge for this.

3.2 There will be a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We will make a charge for these lessons, but parents in receipt of state benefits are exempt from payment. We will give parents information about additional music tuition at the start of each academic year.

### 4 After School Clubs

4.1 On occasion the school offers additional activities after school. Qualified staff run and organises these sessions. We make a small charge for these sessions to cover the costs of "buying in" this service.

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## 5. Nursery Snack Fund

**Our Nursery operate a “Snack Fund”, asking parents to voluntarily contribute to this fund on a weekly basis. This is a minimal amount of either 20p a session or £1 a week. This helps cover additional costs of expenditure in Nursery. Accounts are kept of income and expenditure by the School Office. This fund has its own bank account and is covered by the Financial Regulations/Financial Procedures Policies in School. It is administered by the School Business Manager, reporting to the Headteacher.**

## 6 Monitoring and review

**6.1 This policy is monitored by the governing body, and will be reviewed every year.**

Signed:

(Chair of Governors, on behalf of the Governing Body)

Date: